Ross Education Institutional Grant: (Charleston, WV campus – Effective for classes starting April 1, 2013 and later)

Up to $724 to be used for direct/tuition cost only. (Disbursed in two equal amounts – once when midpoint requirements are met and once when program completion requirements are met.)

Eligibility Requirements:

All Ross Education Institutional Grant applicants must:

- Meet Ross admission requirements as stated in the catalog
- Must have a 0 EFC per the Free Application for Federal Student Aid
- Must be the first enrollment at Ross Medical Education Center; Charleston, WV. Does not apply to reentry or reinstated students.
- Remain in good academic and attendance standing (based on Satisfactory Progress requirements) in order to be eligible for disbursements

For classes beginning April 1, 2013, a cumulative maximum of $30,000 will be allocated to the Ross Education Institutional Grant program for Ross students attending the Charleston, WV campus. This grant is being established on a trial basis. Once a commitment of $30,000 is made, the program will be reevaluated for future students.

Ross Medical Education Center – Charleston, WV is a non-main campus accredited by the Accrediting Bureau of Health Education Schools. It is an additional location of Ross Medical Education Center – Lansing, Michigan. The Charleston campus will open in 2012. This facility occupies a total of 8,884 square feet. Approximately 4,952 square feet is designated for classroom use; 2 computer/lecture rooms and 2 clinical/lab rooms.

The following is a list of administrative staff and faculty members employed by the campus as of the date of this catalog addendum:

**ADMINISTRATIVE STAFF:**

Lee Ann Campbell, Campus Director  
BA, Marshall University

Pamela McCauley, Assistant Director of Education  
Nationally Registered Certified Medical Assistant (NRCMA)  
AAS, West Virginia State Community & Technical College

Jeffery Brooks Pelfrey, Assistant Director of Admissions  
BA, Marshall University

Sarah Minotti, Financial Aid Student Support Representative  
BA, West Virginia University

Julie Davis, Admissions Representative

Shirley Rivers, Office Assistant

India Saunders, Office Assistant

**LEAD FACULTY:**

Kimberly Lowe  
Certificate, Academy of Careers – Dental Assisting

**FACULTY:**

*Heather Bates, Dental Assistant

*Teresa Damron, RMC, RPh

*Alana DeJesus  
Diploma, Concorde Career Institute – Medical Secretary

*Tammy Phillips  
AS, West Virginia Junior College – Medical Assisting/Office Technology

**Heidi Borchers  
AS, West Virginia Career College – Medical Assisting/Office Technology

**Jennifer Casto, LPN  
Diploma, Garnet Career Center – Practical Nursing

**TEACHER’S ASSISTANTS/SUBSTITUTES:**

Full-time faculty includes Lead Faculty members and employees who teach two or more sessions, or the recognized equivalent.

* Full-time faculty member

** Part-time/adjunct faculty member