

## ADMINISTRATIVE STAFF & FACULTY

The following is a list of administrative staff and faculty members employed by the campus as of the date of this catalog addendum:

ADMINISTRATIVE STAFF		
Sandra Dargatz	Campus Director	BBA, Davenport University
Olivia Rivard	Assistant Campus Director of Admissions	AAS, Pierpont Community and Technical College
Elizabeth Peoples	Admissions Representative	
Michelle Smithers	Career Development Representative	BS, Western Michigan University
Melissa Graves	Career Services Student Support Representative	AAA, Lansing Community College
Isis Figures	Financial Aid Student Support Representative	
Deborah Majinska	Office Assistant	AAAS, Montcalm Community College
Alyssa Holley	Office Assistant	

MEDICAL ASSISTANT FACULTY		
*Lori Normington, Lead Faculty	Registered Medical Assistant (RMA/AMT), American Medical Technologists	AAS, Jackson Community College - Medical Assistant Certificate, Lansing Community College - Diagnostic Medical Sonography
Jennifer Avery	Registered Medical Assistant (RMA/AMT), American Medical Technologists	Certificate, Ross Technical Institute - Medical Assistant
Andrea Ferris	Registered Medical Assistant (RMA/AMT), American Medical Technologists	Certificate, Everest Institute - Medical Assistant
*Brooke Leyrer	Registered Medical Assistant (RMA/AMT), American Medical Technologists	Certificate, Ross Medical Education Center - Medical Assistant
Eboni Morrell		Certificate, Ross Medical Education Center - Medical Assistant
Dawn Oaks	Certified Medical Administrative Assistant (CMAA/NHA), National Healthcareer Association Certified Professional Coder (CPC/AAPC), American Association Professional Coders	Certificate, Ross Technical Institute – Medical Assistant

MEDICAL INSURANCE BILLING AND OFFICE ADMINISTRATION FACULTY		
*Lori Normington, Lead Faculty	Registered Medical Assistant (RMA/AMT), American Medical Technologists	AAS, Jackson Community College - Medical Assistant Certificate, Lansing Community College - Diagnostic Medical Sonography
Rachel Dzirnis	Registered Medical Assistant (RMA/AMT), American Medical Technologists	AAS, Ross College - Medical Office Management Certificate, Ross Medical Education Center - Medical Assistant
*Rena Marie Valencia	Certified Medical Administrative Assistant (CMAA/NHA), National Healthcareer Association; Certified Billing and Coding Specialist (CBCS/NHA), National Healthcareer Association	AOS, California College San Diego - Medical Specialties

DENTAL ASSISTANT FACULTY		
*Colleen Mee, Lead Faculty	Certified Dental Assistant (CDA), Dental Assisting National Board (DANB); Registered Dental Assistant (RDA), Michigan State Board of Dentistry	AAS, Lansing Community College - Dental Assistant
Pamela Donnelly- Leski	Registered Dental Assistant (RDA/AMT), American Medical Technologists	Certificate, Oakland Community College - Dental Assisting
Karin Ramirez	Registered Dental Assistant (RDA/AMT), American Medical Technologists	Diploma, Everest Institute - Dental Assisting

PHARMACY TECHNICIAN FACULTY		
*Shelby Stiefel, Lead Faculty	Certified Pharmacy Technician (CPhT), Pharmacy Technician Certification Board; Licensed Pharmacy Technician (LPhT), Michigan State Board of Pharmacy	

\*Designates full-time instructor; all other instructors are part-time adjunct